

RECRUITMENT RULES FOR THE POST OF STENOGRAPHER GRADE I

Typed on 17/02/2017 (Completed)

Name of post	Number of posts	Classification	Level in the pay matrix	Whether selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.	Period of probation if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/deputation/ transfer, grades from which promotion/deputation/transfer to be made.	If a Departmental promotion Committee exists what is its composition.	Circumstances in which UPSC is to be consulted in making recruitment.
1	2	3	4	5	6	7	8	9	10	11	12	13
Stenographer Grade I	01 * (2017) *subject to variation dependant on workload	General Central Service Group ' B' Non-Gazetted Ministerial	Pay matrix level- 6	Not applicable	Not applicable	Not applicable	Not applicable	Two years for promotees only	Composite method (Deputation plus Promotion)	<p>Deputation plus Promotion:- I. Officers of the central Government or State Government or Union Territory Administration ;</p> <p>(a) i) holding analogous post on a regular basis in the parent cadre or Department ;or ii) with 6 years regular service in pay matrix level - 5 on a regular basis in the parent cadre or department; or iii) with ten years' regular service in the pay matrix level- 4 on a regular basis in the parent cadre or department ; and (b) possessing educational qualification and experience as under : i) 12th pass from a recognized Board or University. ii) possessing two years' experience as Stenographer.</p> <p>II. The Departmental Stenographer Grade II in the pay matrix level- 4 with ten years' regular service in the grade will also be considered along with outsiders and in case he is selected for appointment to the post, the same shall</p>	Not applicable	Consultation with UPSC is not necessary .

											<p>be deemed to have been filled by promotion.</p> <p>Note 1:- The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2:- Period of deputation including Period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organizations or Department of the Central Government shall ordinarily not exceeded three years.</p> <p>Note 3:- The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications</p>		
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Draft for Approval


DIRECTOR

ANNEXURE-III

FORM TO BE FILLED BY THE MINISTRY/DEPARTMENT WHILE FORWARDING PROPOSALS TO THE DEPARTMENT OF PERSONNEL FOR AMENDING APPROVED RECRUITMENT RULES.

1. a) Name of Post : **STENOGRAPHER GRADE I**
 b) Name of the Ministry/Department : Ministry of Agriculture and Farmers' Welfare, Department of Animal Husbandry, Dairying & Fisheries.
 2. Reference No. in which the Commission's approval was conveyed : GSR No. 103, dated 22.04.2013.

Col. No.	Provision in the approved rules	Revised provision proposed	Reason for the revision proposed
1	Stenographer Grade I	Stenographer Grade I	No changes proposed
2	01 * (2013) *subject to variation dependant on workload	01 * (2017) *subject to variation dependant on workload	No changes proposed
3	General Central Service Group-'B' Non-Gazetted Ministerial	General Central Service Group-'B' Non-Gazetted Ministerial	No changes proposed
4	Pay Band 2- Rs.9300-34800 plus GP Rs. 4200/-	Pay matrix level- 6	As per VII Pay Commission recommendations
5	Not applicable	Not applicable	No changes proposed.
6	Not applicable	Not applicable	No changes proposed.
7	Not applicable	Not applicable	No changes proposed.
8	Not applicable	Not applicable	No changes proposed.
9	Two years for promotees only.	Two years for promotees only	No changes proposed.
10	Composite method (Deputation plus Promotion)	Composite method (Deputation plus Promotion)	No changes proposed
11	<p>Deputation plus Promotion:- I. Officers of the central Government or State Government or Union Territory Administration ;</p> <p>(a) i) holding analogous post on a regular basis in the parent cadre or Department ;or ii) with 6 years regular service in PB-1 Rs. 5200- 20200 plus grade pay of Rs.2800 on a regular basis in the parent cadre or department; or iii) with ten years' regular service in PB-1 Rs. 5200- 20200 plus grade pay of Rs.2400 on a regular basis in the parent cadre or department ; and (b) possessing educational qualification and experience as under : i) 12th pass from a recognized Board or University. ii) possessing two years' experience as Stenographer.</p> <p>II. The Departmental Stenographer Grade II in the Pay Band 1 (PB- 1)of Rs.5200- 20200 with grade pay of Rs.2400 with ten years' regular service in the grade will also be considered along with outsiders and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.</p> <p>Note 1:- The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Note 2:- Period of deputation including Period of deputation in another ex-cadre post</p>	<p>Deputation plus Promotion:- I. Officers of the central Government or State Government or Union Territory Administration ;</p> <p>(a) i) holding analogous post on a regular basis in the parent cadre or Department ;or ii) with 6 years regular service in pay matrix level - 5 on a regular basis in the parent cadre or department; or iii) with ten years' regular service in the pay matrix level- 4 on a regular basis in the parent cadre or department ; and (b) possessing educational qualification and experience as under : i) 12th pass from a recognized Board or University. ii) possessing two years' experience as Stenographer.</p> <p>II. The Departmental Stenographer Grade II in the pay matrix level- 4 with ten years' regular service in the grade will also be considered along with outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion.</p> <p>Note 1:- The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Note 2:- Period of deputation including Period of deputation in another ex-cadre</p>	<p>1. As per the recommendations of the VII CPC, Pay Band and Grade Pay is replaced by Pay Matrix. 2. Note '4' is deleted.</p>

	<p>held immediately preceding this appointment in the same or some other organizations or Department of the Central Government shall ordinarily not exceeded three years.</p> <p>Note 3:- The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications</p> <p>Note 4:- For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post (s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>	<p>post held immediately preceding this appointment in the same or some other organizations or Department of the Central Government shall ordinarily not exceeded three years.</p> <p>Note 3:- The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications</p>	
12	Not applicable	Not applicable	No changes proposed
13	Consultation with UPSC necessary for filling up of post.	Consultation with UPSC is not necessary , while filling of the post on deputation (including short term contract)	Amended vide Notification No: 39018 /01/2015- Estt.(B) dated 03/06/2015.


DIRECTOR

Draft for Approval